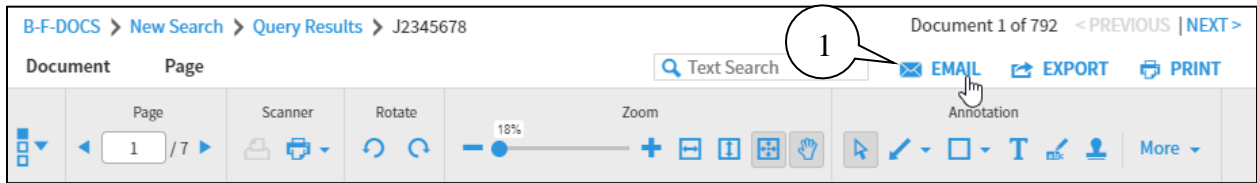
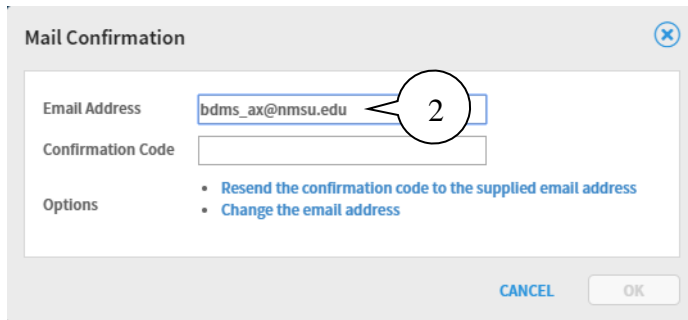


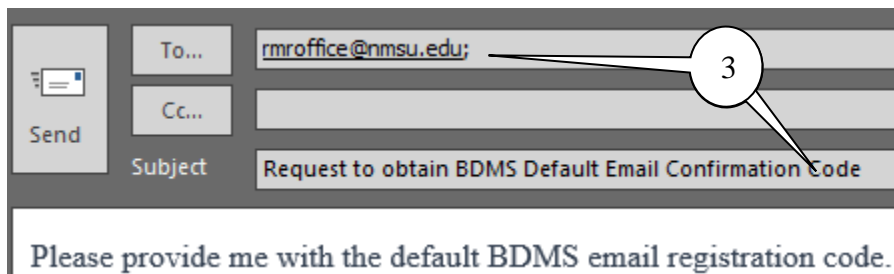
Register Default BDMS Email Address (to register your NMSU email skip forward)



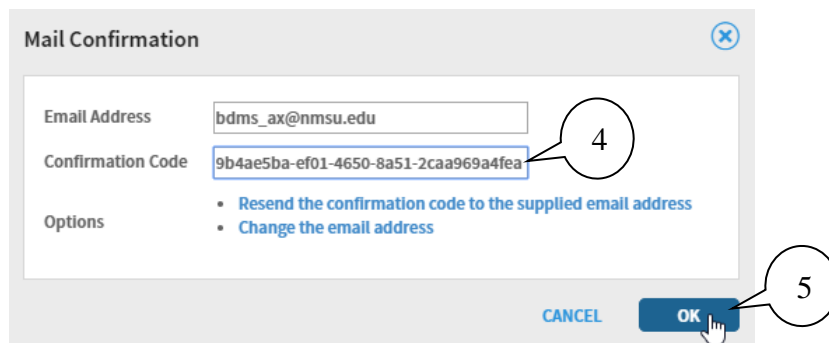
1. Click the email icon.



2. Enter the default BDMS email: bdms_ax@nmsu.edu

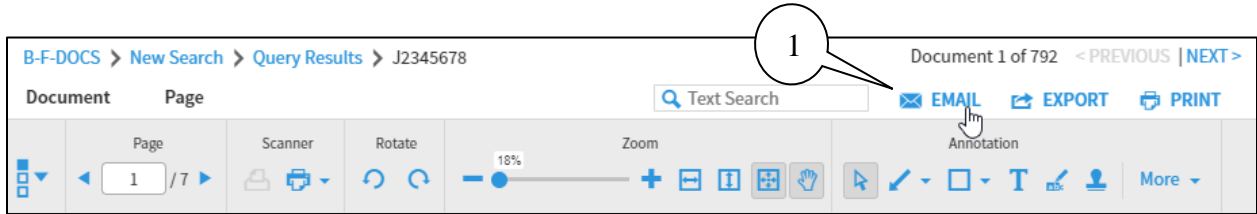


3. Contact the RMR Office via email to obtain the Confirmation Code.
Note: Confirmation codes are good for only 10 minutes.

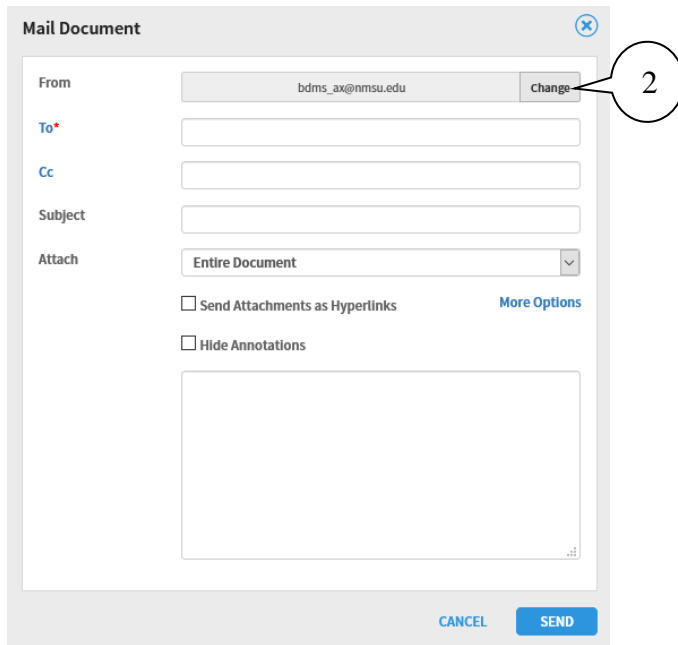


4. Enter the confirmation code into the **Confirmation Code** value field.
5. Click **OK**.

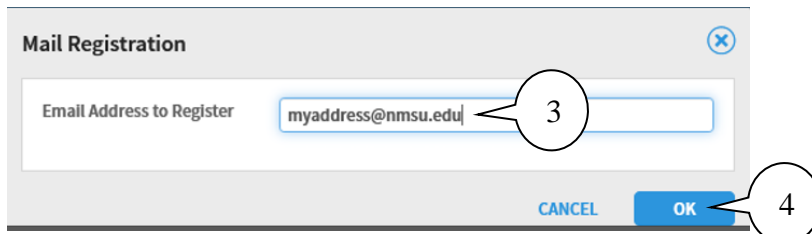
Register your NMSU email as Default BDMS Email Address



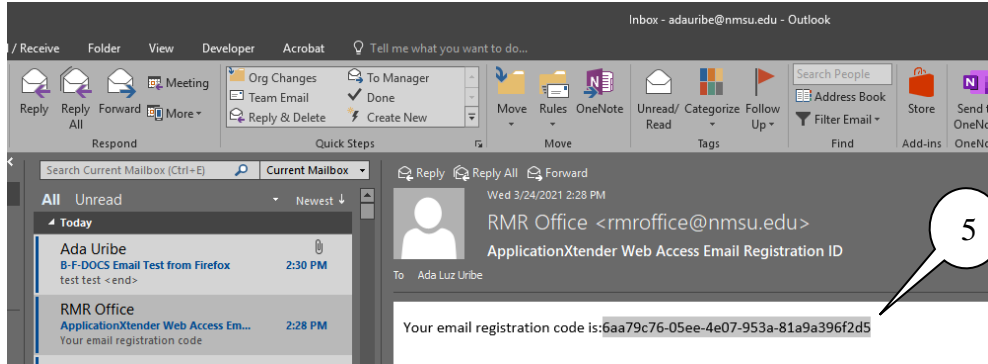
1. Click the **Email** icon.



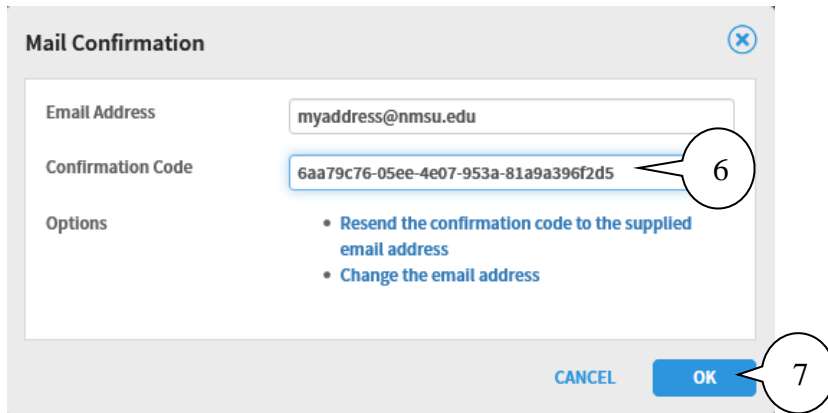
2. Click on **Change**.



3. Enter your email address.
4. Click **OK**.



5. Copy the registration code from your email.



6. Paste the registration code into the **Confirmation Code** value field.
7. Click **OK** to complete the registration of your email address.
8. The default email address will now display your email address.

-End